

ST. MARY'S RIVERHEAD WITH DUNTON GREEN
MINUTES OF THE ANNUAL VESTRY CHURCH MEETING
HELD ON SUNDAY 25 October 2020
ST. MARY'S CHURCH RIVERHEAD WITH DUNTON GREEN
AT 9.45.A.M.

Present:
Revd Mark Bridgen
Rachel Wigley (Churchwarden)
Mrs Ronnie Todd (Secretary)

And approximately 25 Church members.

VESTRY MEETING

To elect Churchwardens for the year 2020-2021

Admission into Office

Revd Mark Bridgen opened the meeting. He advised those present that due to the Covid pandemic, there will be no separate installation service for Churchwardens; Bishop James has appointed Ministers of Parishes to admit Churchwardens to office at the APCM meetings.

Nominations were received for the two Churchwardens, Alison Bull and Rachel Wigley, who will serve for the year 2020-2021.

Alison Bull - Proposed by Margaret Nicholas; Seconded by Margaret Curtis

Rachel Wigley - Proposed by Charlotte Rakhit; Seconded by Veronica Todd

Members in attendance were all content for Alison Bull and Rachel Wigley to serve for the coming year.

Revd Mark Bridgen formally installed Rachel Wigley into office as Churchwarden.

Alison Bull was unable to be with us and will be installed separately.

The Vestry meeting ended at 9.55 a.m.

ST. MARY'S RIVERHEAD WITH DUNTON GREEN
MINUTES OF THE ANNUAL PARISH CHURCH MEETING
HELD ON SUNDAY 25 October 2020
ST. MARY'S CHURCH RIVERHEAD WITH DUNTON GREEN
AT 9.55.A.M.

Present:
Rachel Wigley (Churchwarden)
Mrs Ronnie Todd (Secretary)

And approximately 25 Church members.

1. Apologies for Absence

Anne Blakeley, Alan & Jenny Chart, Jean Woods, Charlotte Rakhit, Sarah Allison, Mark Stott, Iain Smith, Suzanne Smith, Geoff Holland, Trevor Harrison

2. Establishment of Joint Council for the West Sevenoaks Team Ministry

Before Mark left, to take the service at St Mary's, Kippington, he explained to the meeting that each of the three Parishes needs to approve the establishment of a new Joint Council at their APCM. A document about the Joint Council had been made available to everyone at the meeting. Mark stated that it will not remove individual PCCs and we are not approving a collaborative ministry. It is to approve the structure, membership and practicalities of the new Joint Council. Mark invited questions from the floor.

There were no questions.

The Membership and Structure was then proposed and seconded:

Proposer: Barry Sharp
Secunder: Margaret Nicholas
All content

3. To Approve Minutes of APCM held on 7 April 2019

The Minutes were agreed by all present and signed by Rachel Wigley as a true copy.

Proposed: Geoff Holland
Secunder: Margaret Nicholas
All content

4. Matters Arising

There were no matters arising.

5. To receive Electoral Roll

Margaret Nicholas gave the report. The current number on the 2020 Electoral Roll is 120; 80 resident and 40 non-resident. The electoral roll is open to accept new applications from today.

The Electoral Roll is a passworded electronic document and the printed document with the names and addresses is kept securely by Margaret Nicholas and a few church officers. The names and addresses on the electoral roll are not publicised.

5. Annual Parish Report (Attached)

All present were content with the Report. There were no questions.

6. Lay Minister's Report (Attached)

All present were content with the Report. There were no questions.

7. Financial Report and Accounts/Treasurer's Report (attached)

The Treasurer, Stuart Wigley, gave the report.

Stuart began by saying that he would not have realised the challenges of this year when he gave the previous report!

He went through his report for the year ending December 2019.

The contribution from Lunch Club members needs to be raised as funds are getting low. The charge has remained the same for many years. This will happen once the pandemic is over and Lunch Club is able to restart.

Stuart advised the meeting that 2019 had been a good year as far as finance was concerned and during 2020 the finances in the bank account will remain positive, despite the fact that the church hall income has ceased due to Covid restrictions and lockdown. People have been generous in their giving and our Parish Share for 2020 remains the same as last year.

Stuart advised he has set up a sequestration account. Having no Vicar and looking at the costs incurred because of that, he will provide the account details to the Diocese.

The positives are we still have cash in the bank due to not having as many outgoings. Also, heating and electricity costs have been considerably reduced.

As the Christingle service will be on Zoom this year, Stuart is arranging for the Children's Society donations to be given by text.

Our Independent Auditor has managed to examine and approve the Accounts remotely. Stuart recommended we continue with him again this year.

Stuart invited questions from those present.

There were no questions.
A vote to accept the Financial Accounts was taken.

Proposed: Jill Dickenson

Seconded: Sarah Stott

All content

Stuart thanked all those who assist with the counting and processing of the weekly collections and their ongoing support.

Thanks were given to Stuart for all the hard work he puts in on behalf of the church and for keeping the accounts in good order.

8. Churchwardens' Report (Attached)

There were no questions.

9. Deanery Synod Report (Attached)

There were no questions.

10. Parish Reports (Attached)

(a) Sunday Club

There were no questions.

(b) Lunch Club

There were no questions

(c) Tots & Toddlers

There were no questions.

(d) Church Hall

There were no questions.

(e) Music

There were no questions.

- (f) Mothers' Union**
There were no questions.
- (g) Events Committee**
There were no questions.
- (h) Safeguarding**
There were no questions.
- (i) Outreach**
There were no questions.
- (j) Bible Study**
There were no questions.
- (k) Children's Society**
There were no questions.

11. Election of the PCC

Four PCC members retire this year: Barry Sharp, Bennet Smith, Andrew Swidzinski and Sarah Way. They were all thanked for their service over the past three years.

Two nominations have been received for PCC membership:

Jane Ibbotson

Proposed by: Janet Sharp

Seconded by: Margaret Nicholas

Richard Gibson

Proposed by: Veronica Todd

Seconded by: Susan Allender

All present voted in favour of the nominations.

12. Election to Deanery synod

Anne Blakeley is standing down as our representative this year. Sincere thanks were given to Anne for her dedicated service over the last 20 years.

Margaret Nicholas continues as our representative.

Bennet Smith will be taking over from Anne.

All present voted in favour.

13. Election of Sidespersons

The list of Sidespersons was read out by Margaret Nicholas.

All present voted in favour.

14. Election of Examiner of Church Accounts

Jim Metcalfe was proposed as the Examiner of Church Accounts for the coming year.

Proposed: Margaret Nicholas

Seconded: Margaret Holman

All present voted in favour

15. Any Other Business

No other business was raised.

The meeting closed with prayer.